

# FEDERAL RESERVE BANK *of* NEW YORK

## ECONOMIC ADVISORY PANEL CHARTER

**Effective Date: March 25, 2022**

The Economic Advisory Panel (“Panel”) is a private-sector advisory group sponsored by the Federal Reserve Bank of New York (the “New York Fed”).

### **Objectives**

The Panel provides a forum for distinguished economists and policymakers to meet from time to time with the President of the New York Fed to discuss the current state of the economy and to discuss issues of current importance to monetary policy.

### **Membership**

Membership on the Panel will consist of economists from academia and the private sector with a demonstrated record of exemplary research, scholarship, or policymaking in monetary policy, macroeconomics, financial economics, international trade, or econometrics. In addition, representatives of the New York Fed will serve as *ex officio* members.

The New York Fed will have sole discretion to appoint and remove Panel members. Membership will rotate over time to ensure that a range of views and institutions are represented. There will be approximately 16 members at any given time. The normal term of membership will be three years. Members may be appointed to consecutive terms at the New York Fed’s discretion.

If a member wishes to resign from the Panel or changes his or her institutional affiliation, then the member shall inform the Panel chair as soon as practicable. In case of a change of institutional affiliation, the New York Fed may either terminate the member or ask the member to continue membership on the Panel with the new affiliation.

Each member should attend all Panel meetings in person, contribute as appropriate to the Panel’s discussions, and participate actively in any Panel-sponsored projects.

### **Governance**

The President of the New York Fed will serve as chair, and, in that capacity, will be responsible for conducting meetings of the Panel, guiding its agenda, and overseeing any projects it might sponsor. A staff member from the New York Fed will also serve as secretariat with responsibility for acting as the official repository of Panel documents, including agendas, minutes, and public communications. A member of the New York Fed’s Legal Group will attend all Panel meetings.

The Panel may establish standing subcommittees or working groups to focus on specific issues or projects.

Everyone who participates on the Panel, a subcommittee or a working group must (i) conduct themselves according to the spirit and the letter of state and federal antitrust laws, (ii) adhere to the terms of this Charter and any Antitrust Guidelines supplied by the New York Fed, and (iii) review the Charter and Antitrust Guidelines at least annually.

### **Meeting Procedures**

The Panel will meet up to two times per year. Meeting agendas will be prepared for each meeting by the secretariat and circulated to members in advance of the meeting.

Members, as well as any other presenters, should submit presentation materials to the secretariat in advance of the meeting. The secretariat will publish presentation materials (other than working materials for ongoing Panel projects and Panel administration materials) and other public communications in a timely fashion on the Panel's website. Presenters are responsible for ensuring that they have all necessary rights and licenses to enable the New York Fed to publish the contents of such materials and that such materials do not contain competitively sensitive information.

The secretariat will keep minutes of each meeting to include, at a minimum, (i) a list of attendees and (ii) a general description of the topics discussed.

The secretariat will circulate draft minutes to Panel members as soon as practicable following each meeting. Members may register objections to the draft minutes by notifying the secretariat. The Panel will adopt final minutes via email correspondence after addressing any objections that have been raised. The secretariat shall publish all adopted minutes on the Panel's webpage generally no later than 30 days after each meeting.

Panel members shall not be compensated for their participation. However, the New York Fed will reimburse Panel members' reasonable travel expenses in accordance with Appendix B of the New York Fed's Travel and Discretionary Expenses Policy.

### **Federal Reserve Conduct Rules<sup>1</sup>**

New York Fed staff participating on the Panel are subject to the Code of Conduct and Communicating with the Public Policy and the Federal Open Market Committee's Policy on External Communications of Federal Reserve System Staff. New York Fed staff are prohibited from discussing material non-public or confidential supervisory information with members of the Panel.

Opinions expressed or statements made by New York Fed staff in the course of the Panel's activities are solely those of the participant and do not necessarily reflect the views of the New York Fed or the Federal Reserve System.

Statements published by the Panel do not reflect the views of the New York Fed or the Federal Reserve System.

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<sup>1</sup> For purposes of this section, the term “Panel” shall also encompass any subcommittees and working groups that the Panel may establish.